



Regd. Off.: A/122, Akurli Industrial Estate, Akurli Road, Kandivali (E), Mumbai - 400 101. India.

[T] +91-22-28852401/02/03, +91-22-32571712 | [T/F] +91-22-28852404

[E] afp@arihantflexipack.com | [W] www.arihantflexipack.com

Policy on Accountability and Transparency

Arihant Flexi Pack maintains its accounts and all financial transactions in fair, accurate and true manner by adopting accounting policies which are generally accepted by laws of India from time to time.

The head of Finance department has the primary responsibility of ensuring that all accounting and finance procedures are maintained and implemented and kept up to date.

All the departmental staff are also responsible for maintain the same

It is the Company's policy

1. To ensure that all financial transactions are recorded in true and accurate manner
2. To ensure that books of accounts are kept up to date
3. To ensure that such records are available for inspection at any given point of time
4. To ensure that all invoices/bills are recorded properly
5. Maker and checker concept in maintained at all levels of record keeping
6. Books are checked on random basis by internal audit team
7. All transactions are maintained as per accounting standards accepted in the country
8. To ensure that all government/regulatory dues are paid on time
9. To ensure that all legal aspects are considered at all levels of book keeping
10. To ensure that all major management decisions are documented

We do not encourage any false or misleading record maintainance

This Policy is communicated to all employees in meaningful and appropriate manner.

The Company has appropriate systems and procedures to ensure compliance with this policy

Factory: Survey No. 278/1/2, Demni Road, Dadra - 396230. Dadra & Nagar Haveli.

[T] +91-260-3199966 / 3198866 | [T/F] +91-260-2669966